



# Youth-Serving Organization Grant Application

## Overview

Opportunities for meaningful engagement and connection among our youth are now more important than ever. For the last ten months, the pandemic has taken a devastating toll on young people, who have seen their academic and social lives disrupted.

Camden Education Fund is launching the Youth-Serving Organization (YSO) Grant Program to provide outstanding, Camden-led organizations with additional resources to support students at this critical time.

YSO grants will provide funding to nonprofits providing direct supports to students outside of the classroom, including, for example, mentoring, mental health supports, academic tutoring, and opportunities in the arts. Grantees must be mission-driven, have a high bar for operations, and demonstrate a commitment to being flexible and responsive to maximize impact during the pandemic.

## Grant Awards

- Up to 10 organizations will be awarded \$5,000; up to 5 organizations will be awarded between \$10,000 and \$25,000.
- Grant funds may be used to support both program needs and operational costs, such as compensation for staff and physical space.
- Grantees will comprise a cohort and will be invited to quarterly sessions led by accounting and consulting firm Holmes & Company to aid in their continued development.

## Eligibility

Eligible organizations are non-profit organizations that serve youth aged 3 to 18 in Camden City. Eligibility will range depending on the organization type.

Organization Type	Grant Amount
<ul style="list-style-type: none"><li>• Camden-based non-profits whose mission is to support children in the areas of academics, socioemotional support, and the arts.</li><li>• Athletic programs may apply if they also include a leadership or social emotional component, or the development of other transferable skills.</li></ul>	Up to \$5,000
<ul style="list-style-type: none"><li>• Camden-based non-profits whose primary mission is to provide academic or socioemotional support to students;</li><li>• Camden-based non-profits who serve at least 50 students per year.</li><li>• Applicants must be prepared to:<ul style="list-style-type: none"><li><input type="checkbox"/> identify and rigorously measure the skills students learn;</li><li><input type="checkbox"/> communicate with schools and families regularly;</li><li><input type="checkbox"/> collaborate on surveys to administer to participants and partners to gauge satisfaction and solicit feedback.</li></ul></li></ul>	Between \$10,000 and \$25,000

## Application

To apply, please submit a completed application including (1) this form and (2) a budget template to [grantapp@camdenedfund.org](mailto:grantapp@camdenedfund.org). Applications are due Feb. 24. Grants will be awarded on a rolling basis.



## Youth-Serving Organization Grant Application

### Part I: APPLICANT INFORMATION

Organization Name	
Organization Mission / Core Work	
Is this organization a 501(c)(3) non-profit?	
Organization's EIN Number	
When was the organization founded?	
Contact Person and Title	
Total Amount Requested	
Proposed Area(s) of Use: <i>(operational, program, etc.)</i>	
If applying for more than \$5,000, please complete this checklist:	<ul style="list-style-type: none"> <li>• Camden-based non-profit</li> <li>• Primary mission is to provide <u>academic or socioemotional</u> support to students;</li> <li>• Serve at least 50 students per year.</li> <li>• Prepared to:             <ul style="list-style-type: none"> <li><input type="checkbox"/> identify and rigorously measure the skills students learn;</li> <li><input type="checkbox"/> communicate with schools and families regularly;</li> <li><input type="checkbox"/> collaborate on surveys to administer to participants and partners to gauge satisfaction and solicit feedback.</li> </ul> </li> </ul>
Application completeness:	Ensure you have submitted the following: <ul style="list-style-type: none"> <li><input type="checkbox"/> Narrative</li> <li><input type="checkbox"/> Budget for requested funds</li> <li><input type="checkbox"/> Annual budget</li> <li><input type="checkbox"/> 990</li> <li><input type="checkbox"/> Tracker (if applying for 10,000+)\$</li> </ul>



## Youth-Serving Organization Grant Application

### Part II: NARRATIVE

#### A. Organization Background & Goals

1. **Organization History:** Please share background on your organization. What is its mission? What is its vision and values?
2. **Outcomes:** What outcomes does the organization seek to drive? Please be specific about the 1-3 key metrics the organization tracks or will track.
3. **Theory of Change:** What is the organization's theory of change? Please describe the organization's program, and how the organization believes this program will lead to the desired outcomes above. The strongest responses to this question will include a research base.
4. **Focus on Youth:** What aged youth does the organization serve? How many young people does it serve at a time? How are youth recruited?
5. **Staff:** How is the organization staffed? How many full-time and part-time staff are on the team and what is their background
6. **Leadership:** Who is the organization's leader? Please share this person's background, and expertise. Who serves on the organization's board? Please share the Board's background and expertise.
7. **Partners:** Please describe any key partners of the organization, including civic groups, other non-profits, schools, etc. The strongest answers here will provide specific examples / case studies of successful collaboration, including specific data points such as student and family participation.

#### B. Proposed Use of Grant Funds

1. **Intended Use:** Please describe the intended use of grant funds. Will funds be used for operational costs, program costs, or both? Be specific as to what costs the funds will cover.

### B. Proposed Use of Grant Funds, Cont'd

2. **Operations during pandemic:** Please describe your organization's program for 2021.

Answer all of the questions below.

- a) What programming does the organization intend to offer? Organizations do not need to plan a new program for the purpose of this grant.
- b) What is the calendar of programming?
- c) What adjustments have been made or may be made for the pandemic?
- d) How many students do you intend to reach; what age levels; and over what time horizon?

3. **Need:** What will grant funds allow the organization to do that it would otherwise be unable to do?

4. **Additional Information:** Please share any additional information you would like to share.

### Part III: FOR APPLICANTS APPLYING FOR GRANTS OF \$10,000+ ONLY

- A. **Tracker.** Please attach a tracker demonstrating how your organization tracks outcomes. This can be a tracker used for a prior program or a new tracker created for a future program. It need not be filled in.
- B. **Long-Term Outlook.** What is the long-term outlook of your organization? What are the organization's 3-year goals? What will it take for the organization to reach these goals?
- C. **Role of Grant.** Please describe how this grant will help to meet your long-term aspirations. In what ways do you anticipate leveraging this opportunity for your students and organization?

### Part IV: BUDGET DOCUMENTS

A. Please attach:

1. The organization's annual budget
2. The organization's form 990
3. The grant request template linked [here](#).
  - a) To access, click the link, click "make a copy," and save your template as OrgName.YSO. Complete the short form and paste the new link below.

**Budget link:**